



Circular Ref.: 19/20-31

Dear Parents,

November School Circular and Bill payments for 1st stage (Form 1)

Please take note to the following issues.

1. First Term Examination

- First Term Examination of Form One to Form Three will be held from 11th November (Monday) to 22th November (Friday)
- The examination is scheduled to conduct in the morning (Students attending written examination should come to school by 7:50am). Parents are advised to take note of the dates and time of the examination. Enclosed herewith is the first term examination timetable for your kind reference. Please urge your children to prepare for the examination and try their best in the revision.

(Should there be any special circumstances occurred during the examination, for example, class suspension announced by the Education Bureau, the examination affected on that date will be cancelled and the make-up examination arrangement will be announced later. The remaining examination will not be affected.)

- Oral examinations will be arranged as follows :

| | |
|------------------|---|
| Chinese Language | Please refer to the examination timetable attached. # |
|------------------|---|

Any students who are late for Chinese Oral examinations are not allowed to re-take. (Please refer to the documents or admission forms to be issued by the concerned subjects for details of the oral examination arrangement)

- Students who fail to attend the examination due to sickness are required to submit a Sick Leave Certificate issued by a doctor and a parent's letter, otherwise, zero marks will be given to the examination papers involved and will be regarded as truancy.)
- Students are not allowed to bring a mobile phone or a smart watch with them during the examination (please refer to the Conduct of Examination in the Student Handbook). Students found with these items will be treated as "attempting to cheat".
- Examination schedule and related matters will also be uploaded to the school website <http://www.ssshk.edu.hk>

2. The scope of the examination and the study content for the First Term Examination

An outline of the scope of the examination subjects (S1-S3 only) will be for your reference on 23rd October. Detailed information on the requirements and formats of assessment for each subject will be distributed to students for their revision by their subject teachers. Should your children have any questions, please contact their respective subject teachers. We hope that students can achieve satisfactory results through their efforts with appropriate examination strategies.

3. Bill payments for 1st stage

The school has launched to use the "electronic toll collection system" to simplify the payment process. Parents may pay the school fees by the following two methods.

1) PPS by telephone / online

The merchant code of our school is **6326**. Please refer to [Appendix 1] for details.

2) "Over-the-counter bill payment service" offered at Circle K and VanGo.

Parents should bring along the bill for making payment at the counters of the above-mentioned convenience shops. Receipt should be kept upon payment.

Below are the miscellaneous fees for F.1 students to be settled in the first stage of this academic year.

| Items | Particulars | Form 1 |
|---------------------------------------|--|------------------|
| Fees for Specific Purposes (1st term) | To subsidise the deficit of the government allowance, such as facilities & equipment in classroom. | 100 |
| Parent-Teacher Association Fee | --- | 50 |
| Student Union Fee | --- | 30 |
| Other Subjects | | |
| Religious Knowledge | Notes, worksheets and folders | 48 |
| Chinese Language | Notes, composition papers, folders and punch hole folders | 100 |
| English Language | Notes and folders | 50 |
| Mathematics | School-based notes and worksheets, summer exercises and exercise books | 90 |
| Liberal Studies | Worksheets, revision notes, supplementary materials | 10 |
| Integrated Science | School-based exercises and experiment worksheets | 15 |
| Chinese History | Notes, worksheets, Quizzes and folders | 10 |
| Computer Studies | School-based notes and exercises | 30 |
| Geography | Folder, worksheets, notes and school-based map reading booklet | 15 |
| Economics | School-based notes and folders | 20 |
| #English Textbooks | New Treasure Plus(2 nd Ed) Textbook 1A&1B(School-based edition) Oxford (\$169@) | 338 |
| #Integrated Science | Workbook 1A (Ch 1,5) | 55 |
| #Economics Textbooks | Exploring Life & Society and workbook(Salesian English School S1 school-based version) Manhattan | 167 |
| #Liberal Studies Textbooks | Life & Society (Mingpao) (Ch 3, 21, 24) | 129.6 |
| | Total amount (in HK\$) | \$1,257.6 |

#Students who did not take the prescribed textbook will receive the refund of respective book price later ◦

Please kindly make payment via the above-mentioned methods **on or before 15th November (Friday)**. For any enquiries regarding "electronic toll collection system", please feel free to call our School General Office at 2884 3581.

4. Arrangement of the use of Self-Study Room (Rm 101) and School Library

In order to encourage students to make good use of after school period for reading, revision and doing homework, the Self-Study Room (Rm 101) and the School Library are open for students during normal school days as follows:

| Venue | Closing hours on normal school days | Remarks |
|--------------------------|-------------------------------------|--|
| Self-Study Room (Rm 101) | 7:00p.m. | There will be alumni from universities on duty to assist students in their study from 4:00 p.m. to 7:00 p.m. |
| School Library | 6:30p.m. | / |

Staying after school for study, other than designated remedial classes, is voluntary. There is no need for registration, however, students using the Self-Study Room and the School Library are obliged by the requirements set. Students should keep the venues clean and quiet to avoid disturbance to other users. Please contact our Vice Principal, Mr. Tse Sui Fai for enquiry at 28843581 during office hours

Please also note that during exam periods, the School Library and Self-Study Room will close at 5:00 p.m. and there will be no alumni on duty in the Self-Study Room (Rm 101).

Yours sincerely,

Ms. To Yuk Yin

Principal

30th October 2019



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【 Reply Slip 】

To : Principal To Yuk Yin

I have read all the items in this notice.

Parent's signature : _____

Name of Student : _____

Class : _____ Class No.: _____

Date : _____

Please sign and reply this notice on eClass platform on or before 4 November (Monday).