

OBJECTIVES FOR SCHOOL YEAR 2007-2008

| Objectives | Time | Task | Implementation Process | Resources | Means to evaluate | Success criteria |
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| 1. To bridge the F.4 students with adequate glossaries | August 2007 | 1.1 Summer bridging course | 1.1 Students are asked to attend an intensive program – from 13 August to 24th of August. 1.2 They are taught the commonly used glossaries about the text. After this course, they are able to read the text and understand the questions. | 1.1 Notes 1.2 worksheets 1.3 Quiz paper | 1.1 A short quiz about the use of common glossaries | 1.1 Students are able to get a pass in the test. 1.2 A re-test will be given for those who fail in the test. |
| 2. To promote the learning atmosphere of the students | Whole year | 2.1 Regular quizzes 2.2 “reward scheme “ | 2.1 Quizzes are given to students after they are taught for 2 to 3 topics. 2.2 a) Since they are given quizzes regularly. 3 points of merits will be given to whose average marks of the quizzes are over 80. (They will be rewarded half-yearly.) b) In addition, the subject teacher may have the discretion to give 3 points of merits to students who make significant improvement in the quizzes (30-40% increase in marks) | 2.1 Quizzes papers 2.2 Marksheets of the quizzes (showing the records of marks) | 2.1 Based on past experience, at least 7- 8 quizzes are to be given to students (Whole year) 2.2 Average marks of the quizzes | 2.1 Students are able to get a pass (over 50) of the average marks of the quizzes. 2.2 Brilliant students or hardworking students are able to get points of merits. |

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| 3. To maintain the passing rate of the HKCEE at 70% | Whole year | <p>3.1 Tutorials (lunch time or after school)</p> <p>3.2 Pre-mock examination</p> <p>3.3 LCCI examination practice. (For consolidation of the subject contents of Form 4)</p> <p>3.4 Practice of HKCEE papers</p> | <p>3.1(a) Tutorials will be given for the less-able students after the release of the results of the collective tests and the examination. (Form 4 students – by the Old boys)</p> <p>(b) The F.5 students are arranged 7 – 8 afterschool tutorials</p> <p>3.2 They are given a pre-mock examination in earlier February to get them understand their progress in their studies.</p> <p>3.3 ©They are asked to finish 4-year past paper in the Christmas , Easter and summer holidays respectively.</p> <p>(b) They will be given different schedules of assignments in these holidays. The answers will be checked after each long holidays after school or in the weekend.</p> <p>3.4 During the summer holidays and Christmas holidays , students are asked to attempt some questions of the HKCEE past papers .</p> | <p>3.1 Exercises for the less-able students</p> <p>3.2 Pre-mock paper</p> <p>3.3(a) LCCI examination papers</p> <p>(b) Schedule of assignment</p> <p>3.4(a) HKCEE past papers</p> <p>(b) Schedule of assignment</p> | <p>3.1 Performance in the examination</p> <p>3.2 Pre-mock results</p> <p>3.3 LCCI assignment schedule (students are asked to make record for finished assignments)</p> <p>3.4 HKCEE results</p> | <p>3.1 over 60% of the less-able students make a significant improvement on their academic result</p> <p>3.2 Over 70% of students got a pass (40 marks) in the paper.</p> <p>3.3 Students can finish 85% of the assignment given in the schedule.</p> <p>3.4 The passing rate of the HKCEE is kept at or over 70 %.</p> |
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| 2. To maintain the passing rate of the LCCI Examination at 80% | Whole year | <p>4.1 Tutorials (lunch time or afterschool)</p> <p>4.2 LCCI examination practice</p> | <p>4.1 For the Form 4 students, tutorials after the Christmas holidays will be held. The subject teachers may make use of the summer holidays for practice and checking of LCCI papers</p> <p>4.2 Students are asked to finish 4 –year papers in different holidays .</p> | <p>4.1 LCCI past paper</p> <p>4.2 Assignment schedule of LCCI</p> | <p>4.2 Record of assignment schedule</p> <p>4.3 Result of LCCI mock examination</p> | <p>4.1 The passing percentage is kept at or over 80%.</p> <p>4.2 Students have finished 85% of the assignment</p> <p>4.3 Over 80% of the students got</p> |

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| (Elementary Level) | | 4.3 LCCI Mock | 4.3 Students are asked to attempt a LCCI Mock at the end of November (soon after the 1 st Term examination) | 4.3 LCCI mock paper | | marks of 40 or over 40. |
| 5. To get students learn the 9 generic skills through the study of a project (For the F.4 students only) | October 2007- April 2008 | 5.1 The study of a cross-subject project (jointly co-coordinated by subject teachers of Economics and Principles of Accounts) 5.2 Students are expected to run a business (lasts for 1 week during lunch time and after school) at covered playground. 5.2 The assigned dates for the above activity is 22 nd - 25 th January 2008. | 5.1 Students are asked to draft a proposal and draw a budget about the topic of the project. (Mid-October) 5.2 Students are going to do a oral presentation about the proposal and the budget of the project. (in November 2007) ● -the preparation of a budget(including the raising of capital, the kinds of expenditure) ● -the source and the ways of purchasing the goods | 5.1 Guidelines on preparing the proposal 5.2 Assessment Forms for presentation and report | 5.1 Assessment form for proposal and budget Appendix 1 5.2 Assessment form for oral presentation. | 5.1 They finish the proposal and budget before the assigned date. 5.2 They do the oral presentation at the assigned date. |

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| | | | 5.3 After the 1 st term examination, they are asked to draft a implementation plan outlining the procedure of the running of a business. These plan includes the ways of advertising their stalls and how to promote the sales of goods 5.4 They are going to hold the function in January 2008 at the covered playground 5.5 They are asked to hand in the report and the financial report 5.6 They are asked to fill in a questionnaire about the tasks they have done and the skills they have learnt in the project. | 5.3 Guidelines on drafting the implementation plan 5.4 Table-tennis table, chairs 5.5 Assessment form for report and financial report | 5.3 The running of activities at the covered playground Questionnaire | 5.3 They run the business with enough preparation (in purchase of goods and keeping of accounting records) 5.4 They hand in the report in accordance with the guidelines set in the plan. 5.5 The results of the questionnaire shows that they are able (average point of 3-means acceptable) to get the 9 generic skills through this project. |

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| 6. To implement the use of | Whole year | 6.1 Teachers may make use of the Multi-media techniques for demonstration, explanation of accounting concepts as well as doing | 6.1 Besides teaching methods such as lectures, demonstration ,discussion , guided discovery and problem-solving, teachers may make use of IT for the demonstration of accounting | 6.1 Teaching aids such as powerpoint and teaching notes. | The teaching record kept by individual teacher | 6.1 The use of the I. T in teaching and learning is over |

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| Information Technology in the teaching of the subject matters. (over 25% of the teaching lessons) | | in-class exercises with the students. | procedures, illustration of examples, tests answers. | | | 25% of the lesson |
| 7. To arouse the students' interest of learning "Principles of Accounts" through the Extra Curricular Activities | Whole year(every Friday after school) | 7.1 Students may be able to produce some final accounts by making use of the accounting software "MYOB" | 7.1 For the coming year, "Computerised Accounting Club " still organizes extra-curricular activities on every Friday after school. 7.2 They are taught the basis skills of double entries and the steps of using the software "MYOB" during the ECA. 7.3 This club is open for Form 2 to Form 7 students. However, 4A to 4D students studying "Accounts" are given the priority of joining the club. | 7.1 Multi-media room (Room 407) 7.2 The software "MYOB" 7.3 Teaching notes | 7.1 Questionnaire (| 7.1 Over 80% of the students (the target number of participants is 15-20) are satisfied with the ECA (Results of the questionnaire gets and average point of or over 3) |

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| 8 To develop a culture for teachers to plan lesson and share the teaching experience in collaboration with all the other subject teachers. | Whole year | 8.1 Subject teachers may be able to share the teaching methods and the experience on a chosen topic | 8.1 Choose a topic 8.2 Plan a lesson 8.3 Teach the lesson 8.4 Evaluate the lesson , reflect on its effect and revise the lesson 8.5 File and backup (For the F.4 classes only) | 8.1 Textbook, teaching resources, Lesson plans 8.2 Lesson observation form | 8.1 Lesson observation form for subject teachers to fill in and give comments 8.2 Teachers may give comments or useful suggestion on the lesson plans 8.3 The minutes of the pre-lesson and pro-lesson. | 8.1 Subject teachers are able to gain from the preparation and the sharing of the lesson 8.2 Teachers are able to know their weakness on teaching and make improvement in response to it. |
| 9. To equip junior students with programme of “self finance “ through the curriculum of life-education . | Whole year | ● To introduce the basic concept of budget and self –finance in form two and Form one through the life-education curriculum. | ● To teach students some basic concept of self –finance ● To plan activities related to the topic of “budget” ● To teach students guidelines on preparing the financial reports | 9.1 worksheet | 9.1 Questionnaire | ● Most students find it useful and interesting in learning the topic |

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| 10.To promote inter-active learning and teaching through the use of the intranet (e-class) for extra practice | Whole year | ● The teachers upload exercise of different types for form four students to do through e-class. | ● The subject teachers can upload different types of exercises for Form 4 students to do extra practice through the use of e-class ● Teachers can regularly check the learning progress of students and understand their progress through the use of this system | E-class Exercises | The progress of students in the e-class | Over 70 % of the target students have finished the exercise . |