



Circular Ref.: 17/18-68

Dear Parents,

School Circular for May (F.4)

Please take note of the following issues.

(1) Special Timetable for 18th May 2018 (Friday)

18th May (Friday) will be the special timetable day, class will dismiss at 1p.m.. School Development Meeting will be held in the afternoon and there will be no school in the afternoon. Students who fail to submit their homework on that day need to stay at school to do homework from 2:00p.m. to 3:00p.m. on that day.

(2) The Feast of Our Lady Mary Help of Christians

The Feast of Our Lady Mary Help of Christians will be held at Cathedral of the Immaculate Conception at 10:00a.m. on 25 May (Friday), which is an important religious celebration of our school. Student should arrive at the church by 9:30a.m. The ceremony will end at around 11:30a.m.. There will be no class in the afternoon. Parents are welcome to join the ceremony and praise the Lord. A copy of the road map of Cathedral of the Immaculate Conception is attached at the back of this circular for your kind reference. To apply for a case leave, please refer to page 10 of the Student Handbook.

(3) Physical Education examination of the final term

The Physical Education examination of the final term (written test) is scheduled to conduct in the morning session of Class teacher period on 29th May (Tuesday)(Day 4). Other assessment is scheduled to conduct during the P.E. lessons. In case of bad weather, class suspension will be announced by the Education Bureau, the P.E. examination will then be postponed to the Class teacher period on 31st May (Thursday)(Day 6). Enclosed is the assessment content of P.E. subject for parents' perusal.

Any students who are absent from illness are required to submit a Sick Leave Certificate issued by a doctor together with a Parents' letter, otherwise, no marks will be given and considered as absence from school without leave. (No further make-up arrangements are scheduled for late comers)

Assessment Items

Form	Item 1	Item 2	Item 3	Item 4
F.4	1500m (20%)	Homework (20%)	Written Test (20%)	Football Match (20%)

* 20% is offered as general performance.

(4) Electronic Toll Collection System

The second phase of the electronic toll system in this academic year will be carried out soon. There are two payment methods for parents to settle the miscellaneous fees :

1. PPS by telephone / online

The merchant code of our school is 6236. Please refer to [Appendix 1] for details.

2. "Over-the-counter bill payment service" offered at Circle K and VanGo

Parents should bring along the bill for making payment at the counters of the above-mentioned convenience shops. Receipt should be kept upon payment.

Below are the miscellaneous fees for F.4 students to be settled in the second phase of this academic year.

Items	Particulars	Amount
Air conditioning Fee (2nd term)	---	180
English Language	Notes and folders	35
Mathematics	Exam drills exercises, worksheets, exercise books	75
Liberal Studies	Worksheets, revision notes, supplementary materials, mock exam, and answer scripts samples	20
Total amount (in HK\$)		310

Please kindly make payment via the above-mentioned methods **on or before 27 April (Friday)**. For any enquiries regarding "electronic toll collection system", please feel free to call our School General Office at 2884 3581.

Yours sincerely,

Ms. To Yuk Yin

Principal

18 April 2018



Cathedral of the Immaculate Conception
(16, Caine Road, Mid-levels, Hong Kong)



Transportation:

Bus routes: 3、12、12M、23、23B、40M、103

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【Reply Slip】

To: Principal To Yuk Yin

I have read all the items in this notice.

Parent's signature : _____

Name of Student : _____

Class : _____ Class No.: _____

Date : _____

Please sign and reply this notice on eClass platform on or before 27 April (Friday).