



Circular Ref.: 17/18-41

Dear Parents,

### **November School Circular (F.1 – F.3)**

Please take note to the following issues.

#### **1. First Term Examination**

- First Term Examination of Form One to Form Three will be held from 13<sup>th</sup> November (Monday) to 24<sup>th</sup> November (Friday)
- The examination is scheduled to conduct in the morning (Students attending written examination should come to school by 7:50am). Parents are advised to take note of the dates and time of the examination. Enclosed herewith is the first term examination timetable for your kind reference. Please urge your children to prepare for the examination and try their best in the revision.  
(Should there be any special circumstances occurred during the examination, for example, class suspension announced by the Education Bureau, the examination affected on that date will be cancelled and the make-up examination arrangement will be announced later. The remaining examination will not be affected.)

- Oral examinations will be arranged as follows :

Chinese Language	Please refer to the examination timetable attached. #
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# Any students who are late for Chinese Oral examinations are not allowed to re-take. (Please refer to the documents or admission forms to be issued by the concerned subjects for details of the oral examination arrangement)

- Students who fail to attend the examination due to sickness are required to submit a Sick Leave Certificate issued by a doctor and a parent's letter, otherwise, zero marks will be given to the examination papers involved and will be regarded as truancy.)
- Students are not allowed to bring a mobile phone or a smart watch with them during the examination (please refer to the Conduct of Examination in the Student Handbook). Students found with these items will be treated as "attempting to cheat".
- Examination schedule and related matters will also be uploaded to the school website <http://www.ssshk.edu.hk>

#### **2. The scope of the examination and the study content for the First Term Examination**

An outline of the scope of the examination subjects (S1-S3 only) will be prepared for your reference on 1<sup>st</sup> November. Detailed information on the requirements and formats of assessment for each subject will be distributed to students for their revision by their subject teachers. Should your children have any questions, please contact their respective subject teachers. We hope that students can achieve satisfactory results through their efforts with appropriate examination strategies.

Yours sincerely,



Ms. To Yuk Yin

Principal

1<sup>st</sup> November 2017

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**【 Reply Slip 】**

To : Principal To Yuk Yin

I have read all the items in this notice.

Parent's signature : \_\_\_\_\_

Name of Student : \_\_\_\_\_

Class : \_\_\_\_\_ Class No.: \_\_\_\_\_

Date : \_\_\_\_\_

Please sign and reply this notice on eClass platform on or before 6 November (Monday).